

## February 23, 2021 Lyons Public Library Board of Trustees Meeting

The meeting was called to order at 7:00 p.m. Board members present were Joan Wallis, Gary Bennett, Scott Bailey, Theresa Streb, Jim Frind, Marianne Stephan and Matt Owen.

**Motion:** Jim Frind moved to accept January minutes. Marianne Stephan seconded. Carried.

**Treasurer's Report:** As of January 31, we had \$246,235.58 in operating savings, \$4,659.35 in operating checking, \$1,399.91 in payroll checking and \$12,833.90 in capital savings, as well as \$83,773.38 in Community Bank. Monthly financial report will be at the meeting.

**Circulation Report:** Circulation for the month of January 2021 was 1834 (903 ILLs sent) with 208 eBooks for a grand 2945 total of items circulating. Computer use for the month was 87. We had 8 new cards issued and 135 wireless users.

**Motion:** Jim Frind moved to accept the February bills with the exception of "American Tree." Marianne Stephan seconded. Carried.

**Introduction of new board member:** Marcia Bilancini is the new board member, replacing Penny Tweedie. **Motion:** Joan Wallis moved to appoint Marcia Bilancini Trustee of the Lyons Public Library until the end of Penny Tweedie's term. Scott Bailey seconded. Carried. Scott Bailey and Marianne Stephan are the next trustees whose terms will end.

**At the March meeting the By-Laws** will be reviewed concerning trustee terms.

**Library Budget:** For the next budget vote members of the public can request an absentee vote. Theresa will publish a notice of the May library budget vote. She will ask Pioneer System what is the tax cap for 2021 if there was no change in budget in 2020.

**Library Assistant:** Theresa has had 12 qualified responses for the job. Each applicant interviewed has been notified of the Wayne County Civil Service Exam. The exam must be taken by March 8. There was a suggestion that the board become involved in hiring an assistant. Theresa will get a list from the county of those who have signed up for the exam.

**Library Program:** Jim Frind suggested that zoom programs be considered, like the "Books Sandwiched In" one at Wood Library. Theresa is starting a You Tube channel for the library to broadcast programming. A cooking video is set to be made Thursday.

**NYS Cares Act:** The library was awarded \$1,745.80 for items purchased to comply with state mandates to open the library.

**Creative Bug:** A subscription service that cost \$500/year offers instructional videos on arts and crafts, available to LPL patrons. The site will have the Lyons PL logo.

**Tech help:** Are there videos available to help patrons with tech issues, as Lew Ellwanger did in the past. Pioneer system is creating videos on computer skills.

**Computer cable:** Theresa has contacted several companies to install a cable hook-up for the Toshiba printer. Only two have made site visits. Theresa will get quotes on the work.

Another network drop for the basement is needed as well.

**Library closing for staff inservice:** The staff will need inservicing on the revised Evergreen System so Theresa requested the library be closed March 30.

**Motion:** Jim Frind moved to close the library March 30 for staff inservice. Marianne Stephan seconded. Carried.

**Halco:** Halco sent a report on the leaks. A belt slippage and loose pullies were slowing air flow, creating condensation and leakage. The belt was tightened, screws replaced and hopefully leaks fixed.

**Town of Lyons building inspection:** This was done and a few minor issues concerning the carbon monoxide detector and replacement of emergency lights.

**Roof:** A discussion of when the roof will need replacement led to the discussion of the fundraising campaign by Causeway. The Causeway report will be available at the March meeting.

**Tutoring:** Tutoring on a one-on-one basis will resume. The history room will be available for this. There is a 2-hour time limit on computer use by the public.

The meeting adjourned at 8:30.

The next meeting will be March 16, 2021 at 7:00 PM.

Respectfully submitted,  
Joan Wallis