

Lyons Public Library Budget Policy

It is the responsibility of the Board of Trustees to adopt an annual budget. The development of the budget for the Library is the responsibility of the Board of Trustees with the assistance of the Library Director.

The Lyons Public Library operates on a July 1 – June 30 fiscal year.

During the third quarter of the fiscal year, the Library Director shall annually draft a preliminary operating budget for the subsequent year, for discussion and development by the Library's Board of Trustees.

The Board of Trustees will approve the subsequent year's budget by vote at the regularly scheduled open public meeting in April.

The approved budget is presented to the public at the annual meeting held the Monday preceding the public vote. The approved budget is then put up for public vote on the first Tuesday in May of each year.

The Board of Trustees will review and approve proposed amendments to the current operating budget during regularly scheduled open public meetings.

Adopted: 7/26/2016

Lyons Public Library Board of Trustees