



Lyons Public Library

**Lyons Public Library  
Board of Trustees Meeting  
November 15, 2022**

**Present:** Gary Bennett, Joan Wallis, Joe O'Toole. Marianne Stephan, Scott Bailey and Matt Owen, and Marcia Bilancini. Chantal Bostic-Bullock was excused.

The meeting began at 6:33 p.m. in the Lyons Public Library Community Room.

**Motion:** Marianne Stephan moved to accept the October minutes. Marcia Bilancini seconded. Carried.

**Budget Reports:** All board members received the budget reports. As of October 31, the library had \$620,691.58 in its bank accounts.

**Amazon Smile Account:** Joe found that the Community Bank held the proceeds from the Amazon Smile account, funded by Amazon customers who choose to donate a portion of their purchases to the library.

**Director's Report:** The board received and discussed the report. The library participated in outreach activities this last month, such as Trunk or Treat, and held adult, youth and family programming. A total of 238 participants engaged in library programs and an additional 2,118 people interacted with the library through outreach programs.

**Policy Review Committee:** Marianne, Melissa, and Sheila are reviewing all library policies and will be ready to share and have the board review them before December's board meeting.

**Lexis software:** Joe is working on getting access on library computers.

**Building Master Plan:** The board discussed possible projects. Gary will explore the cost of installing an elevator to the second floor of the old building. He will contact Julia Marshall for information.

**Personnel resignation:** Traci Peters has resigned as library clerk.

**Children/Youth Services Programmer:** Joe is looking for someone to head library programming for children/youth. He is listing the job at 17.5 hours/week.

**Approve bills:** Joan Wallis moved to approve November bills as well as reimbursement to Sheila Koeberle. Marcia Bilancini seconded. Carried.

**Civility Training:** Joe reminded us that each board member must complete harassment prevention training each year. EAP offers Culture of Civility Training online.

**Escape Room:** The board was taken through the Escape Room activities on the second floor.

**Next board meeting:** This will be on December 20, 2022 at 6:30 p.m.

Respectfully submitted,  
Joan Wallis