



## **Lyons Public Library**

### **Code of Conduct**

It is the intent of the Lyons Public Library to provide a safe environment for its patrons and staff. Observing this Code of Conduct and all related library policies helps to make the library a welcoming place for the entire community.

#### **The following behaviors are expected:**

1. Careful use of library materials and property.
2. Adherence to the rules of circulating materials.
3. Respect for the privacy of other patrons.
4. Courtesy towards staff and other patrons.
5. Shoes and shirts are required at all times.
6. Children under age 8 must have someone at least 14 years old with them.
7. Service animals, as defined by the Americans with Disabilities Act, are permitted in the library.
8. Non-alcoholic beverages in covered containers and snacks are allowed in library but not near computers, rare or archival material, or in Local History.
9. Flyers must be approved before being posted to the community bulletin board

#### **The following behaviors are not permitted in the library building:**

1. Only service animals are permitted inside the building.
2. Smoking or vaping is not permitted on library premises or within 100 feet of the library property, in accordance with New York State Law.
3. Any behavior such as bullying, fighting, running or noise that is disruptive to library use.
4. Abusive or obscene language, racial or ethnic epithets, slurs against gender or gender identity.
5. Bicycles, skateboards, and rollerblades are not allowed.
6. Damaging, tampering or theft of any property belonging to the Library or another person.
7. Having bodily hygiene offensive so as to constitute a nuisance to other persons. Such patron shall be required to leave the building.
8. Violation of any federal, state, and local laws regarding sale and/or use of controlled substances.
9. Possession of firearms, knives, or other weapons.
10. Using the library's computers and/or Internet connection in an illegal way.

#### **Violation of this Code of Conduct and/or library policy will be addressed in these steps:**

1. A verbal warning will be issued.
2. The person(s) will be asked to leave the library.
3. Police will be called if the person or persons do not leave or if the library staff feels threatened in any way.

4. Depending on the severity of the violation, individuals who have been asked to leave the building may be evicted and barred from returning to the library for varying periods of time. Individuals who have been evicted may be required to discuss the violation with the Director, Assistant Director, or Supervisor before being readmitted. Persons under 18 years of age may be required to bring a parent or guardian for such a conference.

*Adopted: June 19, 2018*

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