



**Lyons Public Library**

## **Programming Policy**

### **Purpose**

The Lyons Public Library supports its mission of providing access to a variety of resources to the local community to contribute to their understanding of the global experience. The library's staff strives to develop and present a broad range of programs which inform, educate, and entertain our community. Programming for all ages is an integral component of library services.

Programming is an integral component of library service that:

- Extends the library's role as a community institution
- Introduces the community to library resources
- Expands the visibility of the library

Responsibility for programming rests with the Library Director, who under the authority of the Board of Trustees, the Library Director, in turn, delegates the authority of programming to the Adult Programmer, Youth Service Clerk or other staff as appropriate.

### **Program Criteria**

The following criteria will be considered when selecting program topics, speakers, and accompanying resources, although a program need not meet all criteria to be acceptable:

- Community needs and interests and relevance to the community
- Availability of program space
- Treatment of content for intended audience
- Presentation quality and presenter background/qualifications in content area
- Budget
- Historical or educational significance
- Connection to other community programs, exhibitions, and/or events
- Relation to library collections, resources, exhibits, and/or other programs

All Lyons Public Library programs are open to the public.

### **Guidelines**

- When selecting programming, the Lyons Public Library will work to accommodate and include all community members.
- Registration may be required for planning purposes and/or when space is limited.
- Any sales of products at library programs must be approved by the Director and benefit the library.
- Programs are not used for commercial, religious, or partisan purposes or the solicitation of

business.

- The library reserves the right to cancel a program. Rescheduling is at the discretion of the library.

### Outside Presenters

The Lyons Public Library may partner with other agencies, organizations, educational and cultural institutions, and/or individuals to develop and present cosponsored public programs.

- Professional performers and presenters that reflect specialized or unique expertise may be hired and compensated for their time and talent.
- Library staff who present or facilitate programs do so as part of their regular job and are not hired as outside contractors for programming.
- External organizations or individuals partnering with the library on programs must coordinate marketing efforts with the Director.
- Library sponsorship of a program does not constitute an endorsement of the content of the program or the views expressed by facilitators, presenters, and/or participants.
- Performers and presenters will not be excluded from consideration because of their origin, background, or views, or because of possible controversy

### Access Statement

The Lyons Public Library philosophy of open access to information and ideas extends to library programming. According to the American Library Association's interpretation of the Library Bill of Rights:

*[The] right to use a library encompasses all the resources the library offers, including the right to attend library initiated programs. Libraries do not deny or abridge access to library resources, including library initiated programs, based on an individual's economic background or ability to pay.*

Imposing monetary fees on program participation or attendance presents a barrier to access and does not support the Lyons Public Library's mission.

*Adopted: December 20, 2022*