



Lyons Public Library

**Lyons Public Library  
Board of Trustees Meeting  
January 17, 2023**

**Present:** Gary Bennett, Joan Wallis, Chantel Bostic-Bullock. Marianne Stephan, Scott Bailey, Joe O'Toole, and Marcia Bilancini. Matt Owen was not present.

The meeting began at 6:36 in the Lyons Public Library Community Room.

**Motion:** Marianne Stephan moved to accept the November minutes. Chantel Bostic-Bullock seconded. Carried.

**Financial Report:** Sharon Arthur sent the board members all current financial reports as well as notes and comments on the reports. The board briefly discussed the architect fees budgeted on the report.

**Director's Report:** New computers purchased through OWWL have been installed for use by the public and next week circulation desk and 2 laptop computers will be set up. Tabitha Fosdick has coordinated the installation. The annual inspection of fire extinguishers, fire alarm system and emergency lighting is scheduled. The elevator and automatic doors have been inspected. Patron code of conduct issues were discussed. There were 228 participants in library programs this month.

**Continuing Education for Trustees:** Trustees are required by state law to take at least 2 hours of continuing education per year. Joe passed out a list of Trustee Education courses from OWWL with registration dates, as well as recorded past courses that can be viewed online. Marianne Stephan will record the courses taken by trustees for a report to OWWL.

**Master Plan/Second Floor and Elevator:** HKK & Associates has submitted a proposal for the elevator and second floor design. The board discussed the design and cost of the plan.

**Motion:** Chantel Bostic-Bullock moved to accept the Holmes, King, Kallquist and Associates' proposal for the elevator and second floor design. Marcia Bilancini seconded. Carried.

**FFRPL Grant:** The Lyons Public Library received \$556 for supplemental purchases to the collection budget.

**Motion:** Joan Wallis moved to approve the Lyons Public Library FFRPL Annual Grant Report. Marianne Stephan seconded. Carried.

The next board meeting will take place on February 21, 2023, at 6:30 p.m. in the library Community Room.

Respectfully submitted,  
Joan Wallis