



Lyons Public Library

**Lyons Public Library
Board of Trustees Meeting
June 20, 2023**

Present: Gary Bennett, Joan Wallis, Marianne Stephan Scott Bailey, Joe O'Toole. Marcia Bilancini was excused. Chantal Bostic-Bullock and Matt Owen were absent. The meeting began at 7:00 p.m. in the Lyons Public Library Community Room.

Motion: Scott Bailey moved to accept the May minutes with the change in reference from "4d" of the bylaws to "4e" of the bylaws. Marianne Stephan seconded. Carried.

Motion: Marianne Stephan moved to approve June bills. Scott Bailey seconded. Carried

Financial Report: Sharon Arthur sent the board members all current financial reports as well as as notes and comments on the reports.

Director's Report: The library issued 52 new library cards with the visit of elementary school students. A new activities collection of outdoor games and equipment was purchased with Friends' funds. The library will be partnering with the Lyons School District to present some programs for the summer program. The library offered 61 programs in May.

Elevator Construction Project: After discussion it was decided to postpone the application for a state library grant for elevator construction.

Motion: Scott Bailey moved to not pursue a state construction grant this year in order to obtain more information on construction, cost, and funding. Marianne Stephan seconded. Carried.

Bylaws Update: A draft of bylaws changes was handed out.

Motion: Joan Wallis moved to accept changes to the Trustees Bylaws. Scott Bailey seconded. Carried.

Assistant Director: Making the position full-time was discussed.

Motion: Joan Wallis moved to make the library Assistant Director position full-time as of July 1st with the library paying 50% of the health insurance premium for the appointed candidate. Marianne Stephan seconded. Carried.

Oath of Office: The library is not in compliance in past Oath of Office documents on record. The new trustees need to take the Oath of Office within 30 days of taking the trustee position.

Policy Updates: New York State has changed its Sexual Harassment Prevention Policy, so ours will be updated. The Programs Policy and Trustee Education Policy will also be updated.

State Contract: Gary inquired as to whether or not libraries can order through the state for furniture and the like, as they do PC computers through OWWL.

The meeting adjourned at 8:16 p.m.

The next board meeting will take place on July 18, 2023, at 6:30 p.m. in the library Community Room.

Respectfully submitted,
Joan Wallis