



Lyons Public Library

**Lyons Public Library
Board of Trustees Meeting
July 18, 2023**

The meeting was called to order at 6:35 p.m. in the Community Room.

Present: Joan Wallis, Gary Bennett, Scott Bailey, Matt Owen, Marianne Stephan and Joe O'Toole. Chantal Bostic-Bullock was excused.

Motion: Scott Bailey moved to approve June minutes, changing “take” to “file” for Oath of Office. Marianne Stephan seconded. Carried.

Motion: Marianne Stephan moved to approve the June bills. Scott Bailey seconded. Carried.

Director's report: Joe is interviewing candidates for the Assistant Director position next week. The alternative collection is complete, purchased with Friends of the LPL funds. He has met with Libo Alexanian as a partner in the Lyons Central School District and the library will sponsor three events for summer students using its share of money allocated for the summer programs. The Children's Area is undergoing extensive remodeling using a grant for such from Brian Manktelow. In July the library held 68 programs with 408 participants.

Financial Report: Sharon Arthur emailed the financial reports to all board members. The board discussed the profit/loss and the surplus reports.

Trustee Training: The State of New York requires all trustees to take 2 hours of training per year, by December 31st. All OWWL training workshops are recorded and available on the OWWL website.

Trustee Vacancy: Joe has asked Leslie Shaw to fill the vacancy formerly held by Marcia Bilancini.

Policy Updates: These will continue.

Fundraising: Can the library solicit funds through a fundraising/capital campaign?
Gary will investigate this.

Self-Checkout: This was discussed for checking out items, but rejected by the board.

Surplus: This will be discussed at August's meeting.

Appointment of officers and official newspaper and bank:

Scott Bailey moved to appoint the following and Gary Bennett seconded. Carried.

President of the Board of Trustees: Gary Bennett

Vice-President: Marianne Stephan

Financial Officer: Scott Bailey

Secretary: Joan Wallis

Official Bank: The Lyons National Bank

Official Newspaper: *Times of Wayne County*

MOA for Director: The memorandum of agreement with the Director will be discussed in August.

Director's Evaluation: Gary will create one from the LPL director's job description and present it in August.

The meeting was adjourned at 7:42 p.m. The next board meeting will be August 17, 2023, at 6:30 p.m. in the Community Room.

Respectfully submitted,
Joan Wallis