



Lyons Public Library

**Lyons Public Library
Board of Trustees Meeting
January 16, 2024**

The meeting was called to order at 6:38 p.m. in the community room.

Present: Joan Wallis, Gary Bennett, Leslie Shaw, Marianne Stephan, Joe O'Toole, Scott Bailey, and Chantel Bostic-Bullock. Matt Owen was excused.

Motion/Minutes: With the change of January 9th to 16th for next meeting, the minutes were approved.

Motion/Bills: Marianne Stephan moved to accept the December bills. Chantel Bostic-Bullock seconded. Carried.

Budget Report: There were no questions regarding the financial reports from Sharon Arthur. It was noted that a large amount of professional fees was due to the audit of the library.

Director's Report: Coons Services will be replacing plumbing and fixtures in the community room. Anthony Spinello of Tidy Carpet Care recently cleaned up the carpet in that room, after a leak spilled onto the carpet. In December there were 67 programs with 279 participants at the library.

Trustee Training: All Board members completed the required hours of trustee training for 2023. A minimum of two trustee training hours will also need to be completed for 2024.

Strategic Plan/Master Plan: The three goals of the Strategic Plan are:

- Optimize the Patron Experience

- Develop a Sustainable and Controlled Operating Environment

- Continue to Improve the Library Facility

The board discussed improving the library facility by renovating the lower level for a meeting room and a teen/children's area. An ad hoc committee to plan this will be

composed of Leslie Shaw, Joan Wallis, Gary Bennett, and Joe O'Toole. Joe will e-mail the latest architect's plans. No date has been set for the committee to meet.

Culture of Civility Training: This is available through TheEAP.com and is mandatory for all board members each year. Joe will e-mail details and directions on how to log on.

Exempt Salary Adjustment: Gary has received a response from the Department of Labor in which the Lyons Public Library is considered a government entity and thus is not covered under that law. He is forwarding it to Ron Kirsop at OWWL for a response.

Tax Cap Override: A motion was made to Chantel Bostic-Bullock to sign the tax cap override. Leslie Shaw seconded. Carried. Joan Wallis signed the document for the board.

Audit: A yearly audit was conducted by Bonn, Dioguardi & Ray LLP. The audit was discussed briefly and Chantel Bostic-Bullock moved to approve it. Joan Wallis seconded. Carried.

February LPL Meeting: Marianne Stephan offered to take the minutes as Joan Wallis will be away.

The meeting was adjourned at 7:55 p.m.

The next scheduled meeting will be on February 20, 2024, at 6:30 p.m. in the library.

Respectfully submitted,
Joan Wallis