

**Lyons Public Library Board of Trustees Meeting
April 15, 2025**

The meeting was called to order at 6:35 p.m. in the community room.

Present: Gary Bennett, Joan Wallis, Kristina Braell, Scott Bailey and Leslie Shaw.
Marianne Stephan was excused. Matt Owen was absent.

Also Present: Tabitha Fosdick, John Hawman and Mike Slattery

Minutes Motion: Scott Bailey moved to accept the March minutes. Leslie Shaw seconded. Carried unanimously.

Budget Report: The budget reports were sent to all board members.

April bills: Scott Bailey moved to pay the March bills. Leslie Shaw seconded. Carried unanimously.

Director's Report: Repairs, including replacement of bulbs, ceiling tiles and repairing the front porch are scheduled. The Aeon unit will be scheduled for repair. A boiler inspection was conducted by the NYS Boiler Safety Bureau on April 14. Kristina notified the board that asking Community Bank to increase its interest rate on the library accounts there would likely get a positive response. Also, the library's phone number for Community Bank, for two-step verification, needs to be changed from Joe O'Toole's phone number. Door count, meetings of the director with library and community groups, as well as monthly program reports were also in the Director's Report.

Aeon Unit: The quote for repair from Aeon will be discussed at the May meeting.

Facilities Committee Report: There is a meeting of this committee Wednesday, April 16 at 2:00 p.m.

DASNY Grant: The board will discuss the use of any remaining funds after planned expenditures.

Insurance for Directors and Officers: Kristina and Sharon Arthur have researched this and will have three quotes to offer the board, looking to possibly bundle this coverage with its other library coverage: Liberty Mutual, World Insurance Association and Insure One (formerly Sullivan) which sent a quote for D & O insurance of \$1,143.

Banking: The signatories for library checks will be discussed at the May board meeting.

Theresa Streb IRA: Kristina obtained articles of incorporation from the state and by-laws, both of which were required for dispersal of Theresa Streb's bequest to the library, and submitted them.

Lyons Public Library Annual Report to NYS Department of Education: This was submitted.

Lyons Public Library Annual Report to the Community: Tabitha created this report and the draft was shown to the board.

Lyons Public Library Annual Budget: The draft proposal was sent to board members. The library board discussed the budget items.

Motion: A motion to approve the 2025-2026 Lyons Public Library budget was made by Scott Bailey and seconded by Leslie Shaw. The vote was carried unanimously.

NYSEG: All energy utilities are now provided directly from NYSEG.

Annual Meeting: The date for the Annual Budget meeting for public comment is now May 20 at 6:30 p.m. The budget vote is May 21 from 11:00 a.m. to 7:00 p.m.

Motion: Scott Bailey moved to approve the annual library budget meeting on May 20 at 6:30 p.m. and the annual library budget vote on May 21 from 11:00 a.m. to 7:00 p.m. in the library community room. Leslie Shaw seconded. Carried unanimously.

Poll workers for the annual budget vote: A list of county election poll workers was obtained for Lyons elections and will be asked to monitor the library budget vote at \$20 as an hourly rate.

Motion: Leslie Shaw moved to hire election inspectors from the county election list, at two inspectors each for two 4-hour shifts, with the option for them to do one 8-hour shift, at a rate of \$20/hour for the annual budget vote on May 21. Gary Bennett seconded. Carried unanimously.

Motion to approve legal notice of budget vote: Joan Wallis moved to approve the legal notice of budget vote on May 21. Scott Bailey seconded. Carried unanimously.

Trustee petitions: These are due April 21.

Garden maintenance: The cost of plant maintenance around the building will be shared by the Friends of the Lyons Public Library. Scott presented a cost estimate of \$600- \$650 for spring maintenance from Bovet and will contact the company to contract the work.

Motion: Gary Bennett moved to have the library share the cost of spring plant maintenance with the Friends of the LPL. Scott Bailey seconded. Carried unanimously.

Tabitha Fosdick: Tabitha Fosdick is in charge of marketing, technology and programming for the library and enumerated the specific duties those entail.

Executive session: The board went into executive session from 7:43 to 7:53.

Motion: Leslie Shaw moved to raise Tabitha Fosdick's hourly rate to \$20/hour effective the first full day of the present pay period. Scott Bailey seconded. Carried unanimously.

The board adjourned at 7:55 p.m. The next board meeting will convene on May 20 at 6:30 p.m. in the library.

Respectfully submitted,
Joan Wallis

