



**Lyons Public Library**

## **3D Printer Policy**

### **Purpose**

The 3D printer at the Lyons Public Library is provided to foster creativity, learning, and collaboration among patrons. This policy outlines the guidelines for safe, lawful, and responsible use.

### **Eligibility**

- Users must be 18 or older with an OWWL library card in good standing.
- Users under 18 must be accompanied by an adult and have a signed agreement from a parent/guardian.
- All users must complete training and sign a User Agreement and Liability Waiver.

### **Acceptable Use**

3D printers may only be used for lawful purposes. Prohibited items include:

- Objects prohibited by local, state, or federal law
- Unsafe or dangerous items
- Weapons or weapon components (e.g., guns, blades)
- Obscene or sexually explicit materials
- Copyrighted items without the owner's permission
- Items that violate library policies

### **Rules of Use**

- All projects must be completed one hour before closing.
- No food or drink near the printer.
- The printer must not be touched during heating, printing, or cooling.
- Only library-provided tools may be used.
- The user checking out the printer is responsible for any misuse or damage.
- The printer must not be left unattended.
- Files must be deleted after use; the library is not responsible for leftover digital or printed materials.
- Users must supply their own storage media.
- Filament color availability may vary.

### **Printing Costs**

- \$0.50 for up to 15 minutes
- \$1.00 for the first 30 minutes, then \$0.50 for each additional 15 minutes

**Disclaimer**

The library cannot guarantee print quality or confidentiality. No refunds will be given for unsatisfactory prints due to design issues or user settings.

**Loss of Privileges**

Misuse of the printer or violations of this policy may result in loss of privileges or legal action. Appeals can be submitted to the Library Board.

**Policy Revisions**

This policy may be revised at any time by the Lyons Public Library.

Adopted: May 20, 2025

# User Agreement Form & Liability Waiver

## Agreement Form

By signing this Agreement, you agree to comply with the “Internet, Computer, and Technology” policy and rules of use, which you here acknowledge to have received. The Lyons Public Library reserves the right to update and modify this policy and rules of use, and the most recent policies and rules should be reviewed before each use.

Print Participant Name \_\_\_\_\_

Participant Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Guardian Name \_\_\_\_\_

Guardian Signature \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_

Email Address \_\_\_\_\_

## *Staff Use Only:*

I hereby certify that the above user has been trained to use the 3-D printer.

\_\_\_\_\_

## Liability Waiver

Please read the following information very carefully, make sure that you understand it fully and sign before participating in this activity or program.

I, \_\_\_\_\_, agree to abide by the Lyons Public Library’s Internet, Computer and Technology policy and rules of use. I am fully aware that using this equipment may result in risk of personal injury or harm and I hereby agree to release and hold harmless the Lyons Public Library, its officers, employees, volunteers, committees and boards, from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys’ fees) for bodily injury and/or property damage, to the extent permissible by law.

This indemnification and hold harmless agreement shall include indemnity against all costs

(including, without limitation, reasonable attorney's fees and court costs), expenses and liabilities incurred in or in connection with any such claim or proceeding brought thereon and in defense thereof.

I have read and understand this release, indemnification and hold harmless form and I sign it voluntarily. I hereby give permission to the Lyons Public Library for emergency transportation and/or treatment in the event of illness or injury and this release extends to any liability arising in connection with such transportation and/or treatment. I hereby accept responsibility for the payment of any emergency transportation and/or treatment.

Print Participant Name \_\_\_\_\_

Participant Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Guardian Name \_\_\_\_\_

Guardian Signature

\_\_\_\_\_

Date

\_\_\_\_\_