

Library Facilities Committee Meeting  
May 22, 2025

The meeting began at 2:00 p.m. in the community room.

Present: Leslie Shaw, Gary Bennett, Tabitha Fosdick, Kristina Braell, Joan Wallis and Julia Hafftko-Marshall (by Zoom call)

**Roof:** The cost roof replacement will be a part of the next construction grant for renovation. The roof leaks in 2 areas, both over stacks.

**Lower level:** The next construction project will be renovation of the lower level, and possibly the 1<sup>st</sup> floor if the library seeks a bond. Julia stressed the importance of hiring a **cost estimator** for the project. The CE will be able to estimate costs of inflation if the project is not completed in the projected year. The grant will be applied for in 2026 to secure funds for construction in 2027. Facilities Committee chose architectural **Plan B** as basis for lower level renovation, with modifications.

Julia will put together a proposal that includes:

- Cost estimator
- Design and Development
- Construction Documents (for bidding)
- Bidding & Negotiations
- Construction Administration

**Question:** Do we have to go through the school district, because we are a school district library, to fund construction through a bond?

**Question:** Do we need a Clerk of the Works for construction? Julia said probably not, since construction is interior.

1<sup>st</sup> Floor- How much \$ to take out pillar by computer lab? Julia says it is costly so not a priority  
1<sup>st</sup> floor renovations already designed, in 2022, if part of construction

Timeline: Apply for construction grant in 2026- Intent to apply due to OWWL by end of May 2026

- HKK (architects) team assembled for plumbing, structure, architectural work and to create documents for construction (same team available as that for original construction of the library)
- Cost estimator to come up with \$ figure (CA and Bid administration not needed at this point)

**Question:** Do we repair both condensers on Aeon unit or replace it? Julia will consult with Ramtech for answer.

Julia will have a proposal for Lower Level and 1<sup>st</sup> floor renovations (separate) by July 15th board meeting.

Kitchenette in Lower Level: After the proposal is sent to board, Julia would like a “**Wish List**” of what we would like in the **kitchenette**. (ex. Stove/range, island counter) and a “**Wish List**” for the **maker space**.

The meeting adjourned at 3:00 p.m.

Respectfully submitted,  
Joan Wallis