Lyons Public Library

Minutes for Lyons Public Library Board of Trustees Meeting

July 28, 2026

Meeting was called to order at 5:31 PM in the Community Room of the Library.

Trustees in Attendance: Gary Bennett, Joan Wallis, John Hawman,

Mary LaGasse Tatem, and Leisel Everdyke.

Others in Attendance: Kristina Braell, Director, Bernard Carroll, Treasurer

Public Comments: Negated due to no attendance.

Approval of Minutes: Joan Wallis made the motion to approve the June minutes and was seconded by Mary LaGasse Tatem. The motion was approved unanimously.

Treasurer's Report: Bernard Carroll reviewed the report in detail as the year-to-date figures were all available.

Director's Report: Kristina Braell reviewed the report.

Committee Reports: No committee meetings to report.

Old Business

- **Aaon Unit Replacement Estimate:** Kristina Braell provided updates on the estimates and replacement options.
- **Grant Status Update (DASNY):** Kristina Braell provided updates on the grant.
- **Cash Handling Policy Review:** General discussion regarding the policy. Tabled for the next meeting for further input from Bernard Carroll.
- **Library Bylaws Amendment Discussion:** General discussion followed.

- A motion was made by Joan Wallis to change the Bylaws to reduce the number of Trustees from seven to five. The motion was seconded by Gary Bennett and approved unanimously.

- **New York State Minimum Salary Discussion:** General discussion regarding the policy with follow-up agreed to for the next meeting.
- **Library Staff Pay Rate Discussion:** General discussion and review of information followed.

- A motion was made by Joan Wallis that effective August 2, 2026, the pay rate for all hourly employees will be increased by 22.5% to recognize the longevity and dedication of the employees of the Lyons Public Library. The motion was seconded by Mary LaGasse-Tatem and approved unanimously.

New Business

- **Oath of Office – New Terms:** Topic was discussed and covered.
- **2026-2027 Officers, Banks, Newspapers and Treasurer Agreements:**

- A motion was made to make LNB and Community Bank our official banks in 2026-2027 by Joan Wallis. The motion was seconded by Leisel Everdyke and approved unanimously.

- A motion was made to make The Finger Lakes Times and Times of Wayne County our official newspapers for 2026-2027 was made by Leisel Everdyke. The motion was seconded by Gary Bennett and approved unanimously.

- A motion was made by Leisel Everdyke to continue our current slate of officers for 2026-2027. The motion was seconded by Mary LaGasse Tatem and approved unanimously.

- A motion was made by Joan Wallis to accept the agreement of Bernard Carrol as the treasurer. The motion was seconded by Mary LaGasse Tatem and approved unanimously.

- A motion was made by John Hawman to authorize Gary Bennett to sign the Treasurer Agreement with Bernard Carroll. The motion was seconded by Mary LaGasse-Tatem and approved unanimously.
- **Purchasing Policy Review and Credit Card Policy Review:** Discussion followed and Purchasing Policy Review was tabled.

- A motion was made by Joan Wallis to amend the Credit Card Policy to allow the use of the credit card by an employee to be authorized by the Director in advance of a program. The motion was seconded by Leisel Everdyke and approved unanimously.

- **Friends of the Library Memorandum of Understanding Discussion:** General discussion followed.
- **Estimate on Lock Replacements:** Review of the proposal to replace and install new locks was made.

- A motion was made by Gary Bennett to authorize George H. Wright company to proceed with paragraphs 2 through 5 of the July 21st proposal. The motion was seconded by Joan Wallis and approved unanimously.

- **QR Codes on Receipts:** Topic was discussed and the codes are currently in place and operative.
- **2026-2027 Director Agreement Draft:** Tabled.

Approval of Bills: A motion to approve the bills was made by Mary LaGasse Tatem and seconded by John Hawman. The motion was approved unanimously.

- A motion to move the date of the next meeting to Tuesday, August 25th was made by John Hawman and seconded by Leisel Everdyke. The motion was approved unanimously.

Adjournment: A motion was made to adjourn the meeting by Joan Wallis and seconded by Mary LaGasse Tatem. The motion was approved unanimously. Meeting was adjourned at 8:11 PM.

Respectfully submitted by John Hawman, Secretary